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LONG-RANGE PLANNING

Long-range planning will be the focus of the Library this year at both the Director and Divisional levels. It will be wise for us to use this relatively quiet time at the University to accomplish as much as possible.

Our resources--i.e., budget--from this campus have remained fairly static for the last three fiscal years. Only infusion of year-end, special funds, and the new inflation factor for library materials have allowed us to survive intact. Cuts have deeply affected all units of the University, resulting in many closed sections and termination of employees.

The future, as I discussed in the September 14th meeting of the Libraries' staff, may not be bright either, as enrollments drop, state revenues diminish, federal revenue-sharing funds coming to states shrink, and student loan resources are cut back.

It is a time to make our operation as efficient as possible and our communications and staff relations more stable. How well we all do in making our contributions constructive to the well-being of the Library will determine how effectively we survive in the hard times ahead.

The Library has remained basically untouched in terms of staffing losses, but the realities are pressing in on us. There are few resources left to tap. The Computer Center has lost many personnel; Administrative Services have taken many cuts; and academic departments are on the edge of cutting back important curriculum components. The Library will be asked to take sizable cuts, and we may not have the option of taking those funds from our library materials budget, but may be forced, as other libraries in the UM system have, to take those cuts from staffing. I will be pleased to be wrong about the future. My motto has always been, "Prepare for the worst and hope for the best."

Much of our Long-Range Planning depends on support of the Administration. Space is and will be a critical issue for survival and growth of the Library. The Library needs to be the first

priority of this campus, but we do not determine those priorities, but will do everything to alert the students, faculty, and Administration to those needs. The finest services will deteriorate without proper personnel to deliver those services. Our staffing depends upon the recognition by the Administration of the importance of that element to the University's mission. I wish I could predict success in these areas, but the harder the times, the less likely for them to take equal or high priority than basic academic classroom-related funding or basic operational needs which allow the campus to function--i.e., maintenance, food services, and operations tied to acquiring and maintaining student enrollments.

Our best weapon is a well-run, efficient Library.

Ron Krash, Director of Libraries

"TO CATCH A THIEF"

A new security system will be installed to improve service for Library patrons by preventing unauthorized borrowing of books. Book losses, which have been steadily mounting, would cost the library \$30,000-\$40,000 a year to replace. Losses will be greatly reduced when the new detection system becomes operational the week of December 21, 1982.

The 3M book detection system "sensitizes" library materials to activate an electronic detector if patrons attempt to leave with a book or periodical which has not been properly checked out. An audible signal sounds and the exit gate locks.

A great percentage of patrons are honest and would not intentionally take a book or periodical without checking it out. In most cases, it's just a matter of being forgetful. Unfortunately, a great deal of material removed by forgetful patrons seldom, if ever, finds its way back to the library. Of course, there are also those who will selfishly walk off with popular volumes.

This is not only unfair and disappointing to other patrons, but strains the Library budget as we attempt to replace lost material and buy new books.

At the checkout desk, a Book Check unit deactivates the signal when materials are processed. The Book Check unit also reactivates books as they are returned to the Library. The system does not slow down checkout procedures. The Circulation Attendant simply places the material into the Book Check unit and takes it out again. In a fraction of a second the material has been deactivated so it will clear the detection sensor and the patron can pass through the gate.

Book losses are a major expense for libraries everywhere, and losses are greatest among books which are in highest demand. My hope is that our Library will become a more valuable resource center because we will be able to devote our efforts to assisting patrons, and our budgets to new materials.

Mushira Haddad, Head, General Services

BUDGET OVERVIEW FOR LIBRARY ACQUISITIONS (1982-83)

Rate base for 1982-83	\$721,699*
Deduct Rate Reduction	<u>- 3,785</u>
Rate monies available for this year	\$717,914

*includes 16% increase from the State

Allocations from Rate Base

Bindery \$30,000

After holding our costs at 1980-81 levels for the 81-82 fiscal year, our bindery has been forced by increased costs in materials to pass on an inflationary increase to us. Our expenditures for 81-82 for bindery were \$27,744.00. We anticipate that \$30,000 should cover this year's costs.

Serials \$415,500
(61% of Acquisition rate monies)

Last year's expenditures for serials were \$378,761. It was an unusual year in that several very expensive journals ceased publication and overall our rate of increase was less than what had been expected. Because this area has been unpredictable this past year, we feel that a projected increase of no more than 10%

should be budgeted for this year. The historical rate in this library has been closer to 19% a year, but given the strength of the dollar abroad and the number of titles that ceased publication as an indicator, we hope to stay within this figure.

Monographs \$272,414

The situation with regards to monograph expenditures is actually better than these figures suggest. The University allocated the library a year end fund of \$50,000. Of this amount, \$43,785 will be used for monographs. This, plus the fact that we were able to shift \$15,000 of last year's serials budget into monograph purchases for fiscal year 1982-83 means that we will actually spend more than \$331,000 for books this year. In effect, 3 dollars in monograph purchases will be made for every 4 dollars in serial purchases. Funds expended during the last fiscal year for monographs totaled about \$170,000 so we are almost doubling the dollar amount expended in books. If the inflation rate in serials is lower than the 10% estimate this could improve even more.

Chuck Hamaker, Collection Development

EDUCATION LIBRARY INVENTORY FINISHED

All books in the Education Library, except the curriculum materials and serials, have been inventoried. An estimated 20,000 volumes were inventoried in three weeks between the summer and fall semesters, using three teams of two people each.

The inventory yielded a correct count of all titles and volumes, and offered a systematic method for identifying books without card sets, oversize books, lost books, books needing repair or relabelling and books with cataloging problems. In addition to these statistics, the Education Library collected information that will be useful in evaluating the collection.

The key to the inventory was a 4" x 6" paper slip with a place for the call number, blanks to check for particular problems and space for additional comments. Every title in the collection was recorded on a separate slip, whether it had any problems or not. The number of checkouts for each book and the last year that it was checked out was recorded. This information will be used to identify heavily used subject areas that may need additional

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titles or copies. The number of titles within a subject area was also determined, as well as the rate of lost books in the subject area.

The next step is to solve the problems uncovered by the inventory and to compile statistics. After these jobs are completed, the Education Library plans to complete an inventory of the serials and all curriculum materials.

Many ideas generated by the Library Inventory Committee and other Thomas Jefferson Library staff were used to plan this inventory and were very helpful.

The Education Library staff feels that besides the obvious benefits of bringing records up to date and eventually clearing the public catalog of card sets for books that have been lost, a big benefit of this inventory is the information that can be used in collection development, or, in other words, all of that hard work was really worth it!

Virginia Workman and Vicki Schultz,
Education Library

FRANK PERSHE RETIRES (ALMOST)

Frank Pershe, an employee of the UMSL Libraries for 16 years, retired with full honors on June 30, 1982. His retirement was celebrated with a well-attended reception held in the J.C. Penney Executive Board Room. Many former TJ Library employees were among Frank's well-wishers. He was presented with a farewell gift of a Webster's Third International Unabridged Dictionary, personally signed by all the library staff members. Frank joined the University's library staff in 1966 as Associate Librarian, and during his tenure here organized the Cataloging and Microtexts divisions. Since 1976 he has been original monograph cataloger with special responsibility for cataloging microtexts and foreign language materials, particularly applying his expertise in the Slavic languages.

The Bibliographical Services Division cannot say that they will entirely miss his talents, however, because these are still with us. Frank will be continuing to work on a part-time basis, and will specialize in cataloging of special materials. During his years on the staff he has made many worth while contributions, and we are fortunate that the relationship is continuing, even though at a reduced level.

Frank Sadowski, Head, Bibliographic Services

RECON ROULETTE

Although outside circumstances played a role in each incident, it could appear to the casual observer that the Recon project and staff turnover are somehow related. Ann Campion Riley, cataloger in charge of the Recon project, took a leave in May to welcome her daughter, Julia Ann, into the world on June 1. After enjoying full-time Motherhood for a couple of months she has decided to resign her position with us, and to accept a part-time position with Electronic Keyboarding Incorporated (EKI). This allows her to spend more time with her daughter whom she finds to be most enjoyable. A Search Committee is already busy gathering applications for the monographic cataloger position, which will include serving as Recon supervisor.

Ann Grob and Karen Duree, our first two Recon catalogers, who began in March, have both left already. Ann left in June to accept a position with EKI (sound familiar??) where she combines her business training and library experience as a sales rep for their library services. Congratulations, Ann! Karen left in August to accompany her husband to Fayetteville, Arkansas, where he is beginning a new position with the University of Arkansas. On July 6th Susan Ip filled the Recon position vacated by Ann. Susan moved to St. Louis after her marriage two years ago. Prior to that she had several years of library experience, most recently as Acting Director of the Medical Library of the University of Chicago

On September 20 Joan Benson replaced Karen as the second Recon Cataloger. Joan has had previous library experience with the St. Louis Public Library's Des Peres Branch, and at the Washington University Medical School Library. We hope to keep Susan and Joan for a while!

Leanne Miller, Bibliographic Services

BIBLIOGRAPHIC SERVICES
STUDENT ASSISTANT CHANGES

Catalog Maintenance is back in full force after summer vacation, personnel changes, etc.

A new member of our student assistant filing crew is David Owens. David is from Fenton, has had high school library experience, and is an avid Dungeons and Dragons player. Nice to have you, David!

Linda Fleming vacationed at McDonnell-Douglas and returned August 8, ready to file. She also

came back engaged to Greg Pietroburgo.
Congratulations, Linda!

Joan Wilson, student assistant formerly on part-time loan from serials cataloging, has now transferred full-time to Catalog Maintenance and will be joining Linda in an effort to update the authority work. In their spare time, they will, of course, be filing.

Susan Taylor is replacing Joan as Serials Cataloging student assistant. She worked here for one year before transferring to Florissant Valley Community College last January. Now that she has returned to UMSL (good move!) we welcome her back to the staff.

Carol Beckenholdt and Leanne Miller,
Bibliographic Services

STAFF CHANGES IN THE GENERAL SERVICES DIVISION

In June, 1982, Frances Piesbergen left the Current Periodicals and Microtext Department to accept a position as Head of the Serials Department. Susan Stassi, formerly the Overdues Supervisor, accepted the position of Supervisor of CP/M.

In July, Linda Losch, formerly a student assistant in the Technical Services Division, accepted the position of Overdues Supervisor in Circulation.

Three new student assistants, Andy Sciaroni, Ronald Burton and Keith Brady, were hired in the Shelving Department in September.

The General Services Division would like to welcome Linda, Andy, Ronald, and Keith, and we congratulate Frances and Sue on their promotions.

Amy Arnott, General Services

STAFF CHANGES IN COLLECTION DEVELOPMENT

A number of staff changes have occurred in the Collection Development Division. From the Serials Department, Carmen Walker filled the vacancy created by the transfer of Carol Beckenholdt to Bibliographic Services. Frances Piesbergen assumed the duties of Serial Department Supervisor following the transfer of Bill Wibbing to the Order Department. Finally, student assistant Gina Castellano resigned to accept a part-time position at Emerson Electric. Alita Quires was hired to fill this vacancy.

In the Order Department, Mary Wright resigned during April. She and her husband bought a McDonald hamburger franchise in Kansas City.

Her position was filled by Bill Wibbing. Evette Thompson was hired in July as a library clerk whose duties include typing purchase orders and vouchers. This position was formerly held by Pam Venhaus who is now working with gift materials. John Hasmer began September 13 as a new student assistant.

Additional changes are forthcoming. A search committee is now working to hire a second professional for the division. The closing date for applications was September 3. The person hired will be either an acquisitions or serials librarian. Marshall Silvermintz, a student assistant in the Bindery, has resigned effective October 1 to accept a full-time position with the federal government.

Bill Wibbing, Order Department

BINDERY NEWS

I wish to again thank all of the Thomas Jefferson Library Staff who have been so kind to me throughout my foot surgery. I will be creeping about Thomas Jefferson Library for another two weeks in my "Space Boots." I was very pleased with the work that the 4 student assistants did in my absence. Marshall, Judy, Mahnaz and Matt kept the labelling moving at a steady pace. We kept close touch by phone! Marshall Silvermintz who has been working in the Bindery/Labeling Department for 2 years will be leaving October 1, 1982, to accept a position with the Defence Mapping Agency. Marshall has a Political Science Degree and is about to complete his Business Degree. We will miss Marshall as he is a fine person and a very good Bindery/Labeling Person. Colette Stoner who is a student and is a senior at UMSL will be working in our Bindery Department. Welcome Colette!

Nell Meixner, Bindery

INTERLIBRARY LOAN STAFF CHANGES

Interlibrary Loan has said "good-bye" temporarily to Linda Garvey, soon to become a mother, and welcomed Marty Schuster in the IL Library Assistant II position until Linda's return in January. Marty is a familiar person in the library having worked in Government Documents for four years while an UMSL student.

Another new staff member is Patricia "Yvonne" Givens. Yvonne will be our half-time clerk-typist, and you will see her in ILL during the

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afternoons.

The ILL staff welcomes both of these fine people.

Sandra Fortune Brandt, Interlibrary Loan

GOVERNMENT DOCUMENTS NEWS

We are pleased to add a new student assistant to the population of Zanderland. He is Ted Ficklen, a junior in English and a connoisseur of Deaf Smith peanut butter.

Pat Vasilas, Government Documents

PROMOTIONS

As a result of guidelines contained in the "Promotion Policy" and based on time in grade and administrative responsibilities, Barbara Lehocky, Virginia Workman, Frank Sadowski, Sandy Snell and Chuck Hamaker have been promoted to Librarian III's and Mike Montgomery to a Librarian II, effective September 1, 1982.

Effective June 9, Joan Awls was promoted to an Administrative Associate.

I would like to say "thank you" for your years of loyalty, dedication and service to UMSL Library.

Ron Krash, Director of Libraries

REPORT FROM THE STAFF DEVELOPMENT COMMITTEE

The Staff Development Committee has planned its activities for the coming year based on staff responses to the survey sent out in July. The Committee is currently making preliminary arrangements for staff members to participate in seminars free of charge through the UMSL Extension Division (memos have been sent to each full-time and permanent-part-time staff member; see Joyce Edinger if you haven't received one). An orientation session for new employees is planned for Wednesday, October 6 (more information to follow), and an Occasional Lecture is also being considered for late March.

As always, staff comments and suggestions are welcome, and can be forwarded to any of the Committee members: Sandra Fortune Brandt, Mary Doran, Joyce Edinger, Sandy Snell, and Bill Wibbing.

Joyce Edinger, Chair,
Staff Development Committee

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